



## TempoTile INSTALLATION INSTRUCTIONS

### INSTALLING TEMPOTILE FLOOR

TempoTile<sup>™</sup> is generally shipped pre-assembled in 3ft x 3ft sections. It is possible to break these sections down further into any 1ft x 1ft size that meets your needs, though we recommend assembling your floor using the pre-assembled 3ft x 3ft increment.

Each tile has two sides that contain female connector loops and two sides that contain male connector pegs. The male connector peg is positioned over the female connector loop and downward pressure is applied from above to snap pegs into loops for connection. It is often helpful to use your foot or a small rubber mallet to snap sections together.

Begin by laying the first section down in the upper right corner such that the female loops are always facing downwards and into the direction you will be laying the flooring. Consider the size and placement of your floor carefully before positioning this first section as it becomes more difficult to shift your floor once it is assembled.

**NOTE:** It is very important that the first section is laid properly as all further sections rely on the positioning of this section for a smooth installation. Should the rotation of the first line of tiles be backwards, you will need to continuously lift sections up to slide female connector loops under adjacent tiles vs. simply snapping male sections down from above.

Continue connecting sections, **MAKING SURE** that subsequent sections are placed correctly such that female loops are facing downwards and into the direction you will be laying the floor. All sections **MUST** be laid in the same configuration. If you inadvertently place a tile or section rotated 90 degrees it may appear to connect correctly, but future sections will not install properly. This mistake can happen most easily on the first line of tiles installed.

Once you have completed the assembly of your floor, transition edge pieces should be installed to provide a smooth and safe transition onto the floor. Utilize the same connection system and method to install edging around the perimeter of your floor. Once edging has been installed, install TempoTile corner pieces to complete your floor.



## DISASSEMBLING TEMPOTILE FLOOR

**NOTE:** In order to most effectively break down your TempoTile floor, we suggest that you begin by removing any edging from the perimeter of your floor and storing them together in a dedicated box.

To disconnect your floor, we recommend that you start at the opposite corner (i.e. upper left) from where you began installation. The corner to begin break down is the corner that has the female connector loops AND male connector pegs facing outside of the floor.

Begin by standing off of the floor and facing inwards (i.e. at the top end of the floor). Grip the floor with your hands such that each hand spans two tiles and such that together they cover a 3ft wide section (the standard section for break down). Place your foot on the tile just outside of the three-tile span, so as to place weight on this section. Lift up on the three tiles, applying upward pressure at the seam between tiles, and detach this section from the adjacent section. Count three tiles in length, which will create a section 3ft wide (3 tiles) by 3 ft long (3 tiles) (12 sq/ft sections are the correct size for a standard 40" x 48" pallet, but it is possible to separate and store your floor in 4ft x 4ft sections or any other desired configuration). Move along the seam such that sections "teepee" upwards until they separate. Once the section is lifted, flip the entire sheet over and the section will disconnect. This method will "unzip" the tiles and protect the integrity of the clip system.

**NOTE:** You may use a broomstick or stick to aid in applying upward pressure and to speed disassembly. DO NOT pull straight up on one tile to disconnect. This can damage your floor.

## STORAGE AND MAINTENANCE

Floors can be cleaned using standard cleaners and a mop or rag. Start by using a standard broom to remove loose debris and if required, use cleaners to clean any remaining dirt. Floor sections should be stored flat on the floor, pallets, or on the TempoTile transport cart. DO NOT store sections on their side as this can damage floor sections and cause them to warp.

We thank you for choosing TempoTile for your portable flooring needs.